

WOOTTON CREEK FAIRWAY ASSOCIATION

Minutes of the Committee Meeting held at 19.00. at The Cedars
Wednesday 13th July 2011

Present: Annette Mortlock (Chairman)
Peter Traill, Mike Tredwell, Adrian Chilver, Ian Hammonds, Carol de Peyer, Ivan Macaulay,
Malcolm Rowntree, Brian Ballard, Peter Mundell and David Pilbeam (joined at 8.20 p.m.)

Item Number		Action
1.	Apologies for Absence Paul Lewis, Sue Harold, Keith Chessell, Rosie Montero and Tony Hands	
2. 2.1	Welcome to new Committee member The Chairman welcomed Peter Mundell as the new Houseboat representative	
3. 3.1	Minutes of the previous meeting Peter Traill proposed and Ian seconded that the minutes of the May meeting be approved. Agreed	
4. 4.1	Matters Arising from the previous meeting It was agreed that the Risk Assessment on the dinghy park slipway be circulated by Carol to all members for review and agreement, for formal adoption at the next meeting. Adrian Chilver undertook to arrange for the agreed warning signage to be prepared and installed.	Carol Adrian
4.2	3.4 It was noted that the mooring diagram had not yet been placed on the website.	
4.3	6.2 Peter reported that Mike Jay had agreed his mooring. Work agreed had already commenced.	
4.4	3.1 Jetty & pontoon on land behind Courtlands: Annette reported that an objection had been lodged with Planning Dept on behalf of the Fairways Association. Brian reported that the Parish Council had also objected on the grounds of the length and width of the jetty/pontoon. The decision of the Planning Dept was awaited. Concern was expressed that it would appear that the Fairways Association had not been directly informed of the Planning Application by the Planning Dept. Brian stated that copies of all Planning Applications were received by the Parish Council. Both himself and Peter Mundell, both PC Councillors, would ensure that in future any Planning Applications which may affect the Fairways would be immediately passed to the Chairman to ensure that there would never be a repetition of this in the future. Details of this application, would be obtained from the Parish Council on the following day.	

4.5	6.4 Details of the Oaklands application, with plans, would be obtained from the Parish Council office, and relevant details emailed to the committee members.	
5.	Correspondence	
5.1	There was no correspondence to report.	
6.	Finance.	
6.1	The Treasurer reported that the bank balance was £24,739, and that £2,630 had to be paid to the Crown Estates It was agreed that the Treasurer be authorized to pay Public Liability Insurance premiums of up to £566, and Trustee Insurance of £264. It was suggested that an alternative quote for the PL insurance be obtained from the RYA.	
7.	Moorings	
7.1	Peter reported that Stuart Brannon wished to relay his mooring, but that this had not yet been done.	
7.2	Justin Lane had adjusted his mooring.	
7.3	Peter reported that he had met with the new appointee at PGL to ensure that he was clear on the arrangements for their moorings.	
7.4	Mooring B132 had been offered to Geoffery Pike but he had declined.	
7.5	According to his calculations we now had 17 moorings available to allocate.	
7.6	A mysterious red buoy had appeared – Peter was informed of the location and he undertook to investigate.	
7.7	Two new members, Peter Thomas and Peter Worrall had been added to the mooring waiting list. .	
8	Dinghy Park	
8.1	Tony was not present and there were no matters reported.	
8.2	There was a discussion on the rewards that should be paid to Tony Hands. It was noted that he performed two functions – management and administration of the Dinghy park, and secondly, the grass cutting and upkeep of the Dinghy park. It was agreed that the Association should continue with the present arrangements for the administration and management.	

	<p>However, the maintenance of the Dinghy Park was a task undertaken by Tony's business, and all agreed that he should be paid a realistic amount for the work done. David Pilbeam undertook to discuss with Tony the proposal that he invoice the Association for the work done, and that an initial invoice be raised for the period 1st April 2011 to date. The Treasurer was authorised to make a payment of up to £250 for this work. It was also agreed that in future, at the end of each calendar year, quotations should be obtained from at least two businesses for the coming years work.</p>	
9.	<p>Houseboats</p> <p>There was nothing to report</p>	
10.	<p>Web Site Progress</p> <p>10.1 There were no matters to report.</p>	
11	<p>Any Other Business</p> <p>11.1 Tony Hands wife had decided that she did not wish to undertake the task of Minute Secretary. Brian undertook to prepare the minutes of this meeting. Ian stated that he had a possible contact who could be interested.</p> <p>11.2 David Pilbeam agreed to obtain the archives from Graham Lascelles.</p> <p>11.3 Annette reported that the bank mandate had now been amended, authorising any two of herself, Carol and Mike to sign cheques.</p> <p>11.4 The committee discussed the question of whether a member of Fishbourne Parish Council should be invited to join the committee. After a detailed discussion, in which many views were expressed, it was agreed that Annette speak to the Chairman of Fishbourne Parish Council to establish whether they wished this to be considered. If they did, then the FPC would have to make a written request to the Fairways Association, and such request would then have to be put to the members at an Annual General Meeting. If such a request was made and agreed at an AGM, the nominee, as with Wootton Bridge Parish Council would have to be a member of the Fishbourne Parish Council, and be acceptable to the Fairways Committee.</p> <p>11.5 Annette outlined the response that she proposed to send Bob Cheek addressing the concerns that he had raised in his letter of 15th February 2011, and the committee approved her proposals.</p>	<p>David</p> <p>Annette</p> <p>Annette</p>
14.	<p>The meeting closed at 21.55</p> <p>The date of the next meeting is Wednesday September 14th</p>	