

WOOTTON CREEK FAIRWAY ASSOCIATION

Minutes of the Committee Meeting held at 19.00. at The Cedars
Wednesday 13th April 2011

Present: David Pilbeam (Chairman)

Peter Traill, Keith Chessell, Rosie Montero, Mike Tredwell, David Pilbeam, Adrian Chilver, Paul Lewis, Ian Hammonds, Carol de Peyer, Malcolm Rowntree, Tony Hands and Brain Ballard

Item Number		Action
1.	Apologies for Absence Annette Mortlock, Sue Harold and Ivan Macaulay. Malcolm Rowntree apologised for his absence at the 10 th Feb meeting.	
2.	Minutes of the previous meeting	
2.1	Peter proposed and Paul seconded that the minutes of the February meeting be approved. <p style="text-align: right;">Agreed</p>	
3.	Matters Arising from the previous meeting	
3.1	3.1 Letter written to remove pontoon. Are awaiting revised planning application.	
3.2	3.2 A further letter to be sent to Mr requesting the buoys are removed. The letter will point out that WCFA will remove the buoys at his cost if they remain there.	Carol
3.3	4.2 Following the e-mail from Davis Horner about Kayaking, Carol wrote suggesting to David Horner that he joins WCFA then he could use the slipway. Nothing has been received back.	
3.4	4.3 MB03, boat has been removed. Adrian to check the ground tackle has been removed.	Adrian
3.5	4.5 Mooring A141, a letter has been received stating the issue with the ground tackle has been resolved	
3.6	6.4 The updated mooring diagram and guidance needs to be circulated for the Committee to review before it is placed on the website.	Carol
3.7	6.5 Carol wrote to confirming his licence would not be renewed.	Closed
3.8	Carol had contacted Keith co-opting him onto the Committee for this year.	
4.	Correspondence	
4.1	A letter has been received from Bob Cheek, that will be discussed at the next meeting when Annette is present.	

4.2	A letter has been received from Stuart Brannon informing the Committee that his boat is nearly ready to go on the mooring.	
4.3	Dave Moore has given up mooring A95 requesting preference on the waiting list if he requires a new mooring.	
5.	Finance.	
5.1	The receipts for 2011 including cheques passed to me at the meeting are £8971. The payments for 2011 are £3866.27. The balance at the end of March was £22,961. This excludes the latest set of cheques passed to me at the meeting.	
6.	Moorings	
6.1	Carol has sent a reminder to people who have not paid. If they have not paid by the next meeting their mooring will be re-allocated.	
6.2	PGL has moved its moorings (2 & 3) slightly to the south. Mooring 3 is about to be re-allocated. The Committee agreed it should keep the same number and be moved to north of 2 & 3.	
6.3	Peter raised a concern that a growing number of people were now giving up moorings and asking for priority allocation on the waiting list. The Committee agreed that people that give up a mooring and indicate that they would like preference for a mooring at a later date will remain at the top of the waiting list as long as they remain a member. It is up to these people on the waiting list to contact the Committee when they require a mooring. This information to be included in the response to people who give up moorings in this way.	
6.4	Two new members to be added to the waiting list. .	
7	Dinghy Park	
7.1	Tony reported that the combination lock number had been changed by persons unknown and as a result he had received many phone calls.	
7.2	Carol to e-mail dinghy park people with e-mail addresses to let them know the new number.	
7.3	Two new signs are needed in the Dinghy Park one on the gate and one on the slipway. Adrian to get some costs	Adrian
7.3	Risk assessments need to be reviewed. Carol to find the last set and circulate them with the agenda for the next meeting.	Carol

7.4	Reallocation of any vacant Dinghy Park spaces to take place after next meeting	
8.	Houseboats Nothing to report	
9.	Web Site Progress	1
9.1	Keith reported that everything that had been passed to him was on the Website and he was happy to continue with his role.	
11	Any Other Business	
11.1	Annette had sent the Committee an e-mail concerning the option for obtaining secretarial support for minute taking. The Committee agreed not to go to an agency at this stage. Tony still had a person in mind that he thought might want to take on the whole secretarial role, but as yet had not discussed this with them. Brian and Keith offered to minute the next two meetings while alternatives were explored. Carol will continue to send the mooring allocations and stickers. A solution needs to be found for the other types of correspondence.	
11.2	Two people had expressed an interest in joining the Committee. This is to be discussed at the next Committee meeting when Annette is back.	
14.	The meeting closed at 20.40 The date of the next meeting is Wednesday May 11 th .	